

TOURBO

music

Internship at TOURBOMusic 60%

Would you like to work in the music industry? How about an internship at TOURBOMusic?

We are a boutique music agency with a team of six and an office in Regensdorf / ZH. We represent a diverse selection of Swiss and international artists. And we do what we do with love and passion.

We are looking for an enthusiastic, motivated person who loves music and likes people.

You do not need to have any formal qualifications. Skills that would certainly be an advantage, however, are:

- A passion for music
- Ability to build relationships and a network
- Good people skills
- Organizational talent
- Reliability and trustworthiness
- Language skills, advantageous in English, German and French
- You are familiar with common Office tools such as Excel, Word, as well as Google Docs, Dropbox, Mailchimp or Indesign Knowledge or desire to familiarize yourself with them is an advantage

The tasks include:

- Pre- and post-production of events and bookings
- Creation of newsletters
- Work with design tools (InDesign) to create marketing material
- Support in the collection of royalties and the preparation of royalty statements for the label.

You will gain practical experience in a wide range of areas of the music industry. You will learn how to become a good booker and agent and how a music business works. You will learn new skills in the areas of marketing, contracting, tour booking and tour management, as well as artist development. You will immerse yourself in the Swiss music scene and get to know the international music business.

Working hours: 60%

Location: Regensdorf office (at least 2 days per week) and home office.

Salary: CHF 1000 (60%)

Starting date: from 1 September 2024 or by arrangement

Interested? Send your CV and a brief description of why you are applying to us to: caroline@tourbo-music.ch

Website: <https://www.tourbo-music.ch>